

**MINUTES OF BOARD OF DIRECTORS MEETING**  
**July 7, 2003**

**DIRECTORS PRESENT:** Ann Pitcaithley (Pres), George-ann Kealoha (VP), Darlene Brothers (Treas),  
Brian Ross, Michael Ebeling  
**DIRECTORS ABSENT:** Nida Goulding, Lynn Wellner

**CALL TO ORDER & DETERMINATION OF QUORUM**

The President called the meeting to order at 7:30 pm at 43 S Laelua Place in Paia.  
With 5 of the 7 Directors present, a quorum was established for the conduct of Association business.

**APPROVAL OF MINUTES**

**MOTION:** To approve the Minutes of the June 8<sup>th</sup> Special Meeting of the Board as circulated. Seconded  
and carried unanimously. (Ross/Brothers)

**NEW BUSINESS**

The following Motions were all carried unanimously.

- 1 MOTION:** To ratify Michael Ebeling's appointment as Director. (Brothers/Kealoha)
- 2 MOTION:** To have the Directors share the task of taking Minutes at meetings using the new Minutes  
template. (Ross/Brothers)
- 3 MOTION:** To put the Treasurer in charge of the Association accounting records and the member  
database. (Kealoha/Ross)
- 4 MOTION:** To have the President & VP sign a new bank signature card so that they will be the only  
officers authorized to sign checks on the consolidated bank account. As part of the security  
checks & balances, the Treasurer will handle Receivables & deposits only, and the President  
& VP will control Disbursements. (Kealoha/Brothers)
- 5 MOTION:** To use the website to distribute information to owners in order to reduce expenses & improve  
communication in the neighborhood. (Brothers/Ebeling)
- 6 MOTION:** Pursuant to Bylaws Article VIII Section 1, to amend the Kuau Bayview Bylaws as follows:
  - a) to accept the edited version of the Bylaws that removed all references to A&B as Declarant and  
Class B members.
  - b) to allow communication, notice, and voting on Association issues to be legally conducted by email  
by the Association members.
  - c) to allow communication, notice, and voting on Board issues to be legally conducted by email by the  
Board members. (Pitcaithley/Ross)
- 7 MOTION:** To postpone the quarterly meeting until current issues are resolved so that the Board can  
focus on new projects. (Brothers/Pitcaithley)

**EXECUTIVE SESSION**

The Board adjourned into Executive Session at 8:40 pm to discuss personnel issues pertaining to the  
former Administrative Assistant. The Board came out of Executive Session at 9:25 pm and resumed the  
regular meeting. The Executive Session would be continued once the accounting issues were documented.

**ADJOURNMENT**

**MOTION:** To adjourn the meeting at 9:30 pm. Seconded and carried unanimously. (Ebeling/Ross)

Minutes prepared by:  
/s/ George-ann Kealoha  
George-ann Kealoha, VP

Approved by:  
/s/ Ann Pitcaithley  
Ann Pitcaithley, President

Date: July 8, 2003